# **Summary of Change Impacts**

**Key Highlights**
(what will staff ‘Stop’, ‘Start’ and ‘Continue’ doing …)

**Stop**

**Start**

**Continue**

**Business Areas Impacted**

|  |  |  |
| --- | --- | --- |
| Impact Category(refer model next page) | Impact Rating \* | Impact Description |
| Workflow, processes, policies, forms (SOPs) |  |  |
| Systems, technologies, tools |  |  |
| Organisational structure, reporting line, role responsibilities |  |  |
| Skills, knowledge, behaviours, people and culture  |  |  |
| Workplace and facilities |  |  |

\* Legend: No impact  Low Impact  Moderate Impact  High Impact